

Occupational License Information

Owner Name or Address Change

Transfer fee is 10 percent of license (fee not to exceed \$25; minimum fee of \$3 per license). Bring current license or bill of sale to the Occupational License Division at the One Stop Shop.

Home-based businesses

Businesses may be operated out of a home with reasonable restrictions. Please call the Occupational License Division at (954) 828-5195 for more information.

Termination of License

Provide the reason for the termination on the license and mail to the Occupational License Division, 300 N.W. 1st Avenue, Fort Lauderdale, FL 33301

One Stop Shop
300 N.W. 1st Avenue
Fort Lauderdale, FL 33301
Phone: 954-828-5195
Fax: 954-828-5275
Web site:
www.ci.fort-lauderdale.fl.us

Hours of Operation
Monday - Friday
8 a.m. - 4:30 p.m.

Helpful Phone Numbers

Building Permits & Inspections	954-828-5191
Community Area Planning	954-828-5260
Community Inspections	954-828-5207
Engineering Permits/ Utilities Services	954-828-5048 or 954-828-5123
Fax Permitting	954-828-6330
Inspection Schedules	954-828-5191
Occupational Licenses	954-828-5195
One Stop Shop General Information	954-828-5191
Planning & Zoning Administration	954-828-5260
Planning & Zoning Information	954-828-5203
Professional Day Appointments (each Monday)	954-828-6031

*One
Stop
Shop*

Occupational Licenses



City of Fort Lauderdale
300 N.W. 1st Avenue
www.ci.fort-lauderdale.fl.us

Occupational License Applications

All businesses are required to obtain an Occupational License to operate in the City of Fort Lauderdale before opening.

Occupational Licenses can be obtained at the City of Fort Lauderdale One Stop Shop, located at 300 N.W. 1st Avenue, Fort Lauderdale, (954) 828-5195.

Note: You are required to check the zoning (land use) requirements for the business location and you must also obtain a Broward County Occupational License.

Zoning

Proper zoning of the business is required. Contact the Zoning Division at (954) 828-5203 **before** signing a lease, moving in, or purchasing property. Be sure that the zoning for the property allows the type of business you are opening.

Broward County Licenses

All businesses operating in the City of Fort Lauderdale are required to contact Broward County for proper licenses. Please call the Broward County Occupational License Division at (954) 765-4697 or visit the office in the Governmental Center at 115 South Andrews Avenue in downtown Fort Lauderdale.

General Business Contacts

For information about other business requirements, contact the following state and federal agencies:

Corporation Information
Secretary of State
Tallahassee, FL
(850) 245-6052

Department of Revenue
3111 N. University Drive
Coral Springs, FL 33065
(954) 346-3000

Division of Alcoholic Beverages and Tobacco
5080 Coconut Creek Parkway
Margate, FL 33063
(954) 917-1350

Division of Hotels and Restaurants
1700 N.W. 64th Street, #600
Fort Lauderdale, FL 33302
(954) 958-5520

Federal I.D. Number
Internal Revenue Service (IRS)
(800) 829-1040

State of Florida Fictitious Name Registration
P.O. Box 1300
Tallahassee, FL 32302-1300
(850) 245-6058

State of Florida Department of Health
2421 S.W. 6th Avenue
Fort Lauderdale, FL 33315
(954) 467-4823

Construction Industry Contacts

Broward County
Certification of Competency
Central Board of Examiners
955 S. Federal Highway
Fort Lauderdale, FL
(954) 765-5108

Hotline to verify competency of contractors
(954) 765-4400

Hotline to verify state contractors and professionals
(800) 342-9740

State Certificate of Competency
Department of Business and Professional Regulation (DBPR)
6261 N.W. 6th Way, #10
Fort Lauderdale, FL 33309
(954) 467-4212

State Registration of Contractors
(904) 359-6310

General Phone Numbers

Auto Body Regulations	765-5350
Auto Body Repair Regulation	765-5350
Better Business Bureau	1-800-834-1267
Child Care Licensing	537-2800
Chamber of Commerce	462-6000
Consumer Affairs	765-5350
Hunting & Fishing Licenses	468-3474
Marriage Licenses	765-4575
Taxi Regulations	765-5350
Towing Regulations	765-5350
Vessel Licensing	765-5050